Changing the filter.

You will need a large plastic garbage bag to dispose of the old filters. You will also need a pair of work gloves and a Phillips head screwdriver.

1. Unplug the unit from its power outlet.

2. Turn the unit upside down on a soft surface to avoid scratching the unit.

3. Remove the 4 retaining screws from the bottom cover.

4. Lift the bottom cover off and set it aside.

5. Wearing your work gloves, grasp the filter, carefully lift it out and place in a plastic trash bag.

6. Remove the pre-filter.

7. Replace pre-filter as shown.

8. Install new filter as shown. Make sure label side is down toward the motor. Note position of bottom seal vs. top.

9. Replace bottom cover.

10. Replace 4 screws.

11. Run the filter on high for at least 1 hour.

CAUTION: FILTER MAY HAVE SHARP EDGES... PLEASE WEAR GLOVES!